

September 26, 2014

Sawako Hanyu

President

Ochanomizu University

2-1-1 Otsuka, Bunkyo-ku,

Tokyo 112-8610, JAPAN

Job Opening for Lecturer or Assistant Professor

(Experimental Physics - Strongly correlated electron systems)

To Whom It May Concern:

Applications are invited for the position of Lecturer or Assistant Professor (equivalent to a Postdoctoral Fellow) to promote a graduate educational program named <Fostering Long-Term Creativity and Innovation with Science and Technology Disciplines Based on Ochanomizu Spirit “Migakazuba” >. Please announce this job opening notice widely to the people affiliated and related to your university and organization, and recommend appropriate candidates. For details of the program, please visit URL <http://www-w.cf.ocha.ac.jp/leading/en/>

Contents of the job and how to apply

1. Number and Title of the position (Job Status):

One Project Lecturers or Assistant Professor

2. Affiliation:

The Promotion Center of Leading Graduate School, Ochanomizu University

3. Location of Employment:

Ochanomizu University

2-1-1 Otsuka, Bunkyo-ku, Tokyo 112-8610, JAPAN

Nearest station: Myogadani station of Marunouchi subway line, or Gokokuji station of Yurakucho subway line. Seven minutes' walk from each station.

4. Research field: Solid State Physics (Strongly correlated electron systems, Experiment)

5. Main courses in charge: Lectures and Experimental courses on Solid State Physics.

6. Job contents:

- (1) Support to supervise the graduate students
- (2) Education and Research for Project Based Team Study
- (3) Other duties related to this program

7. Qualifications:

- (1) Able to supervise the research activities of the graduate students from a subsidiary position.
- (2) Research experience in solid state physics related to the strongly correlated electron systems. (Experiment)
- (3) Able to give lectures and supervise experimental courses in English.
- (4) Holding Ph.D. degree or expecting to obtain it before March 31, 2015.

8. Term of Employment:

The employment should start from the earliest possible day in the academic year of 2014 to its end, namely March 31, 2015, or from April 1, 2015. The appointment can be extended yearly upon the agreement between the employer and the employee. The appointment period will be maximally three years from the starting day.

9. Working Hours:

From 8:30 to 17:15 (from Monday to Friday), including 60-minute break, following the discretionary labor system.

10. Holidays and Vacations

Holidays: On normal occasions, Saturdays and Sundays, National Holidays, and Year end and New Year (from December 29 to January 3). Vacations: Annual paid vacation, sick leave, and the special leave are provided.

11. Salary: From 3.6 to 4.2 million yen per year for Lecturer, and from 3.0 to 3.6 million yen per year for Assistant Professor on the basis of our Salary Regulations. One twelfth of the salary is paid each month.

(Social insurance contribution, tax and benefits are all included in the salary.)

12. Allowances: Paid on the basis of our Salary Regulations

(The commuting allowance is not paid if the commuting distance is less than 2 km.

It is paid from the next month, if the employment starts in the midst of the month.)

13. Retirement Allowance: It is not paid.

14. Insurances:

It is obligatory to take out the workers' accident compensation insurance,

employment insurance and the mutual society of health insurance of the Ministry of Education, Culture, Sports, Science and Technology.

15. Documents to be submitted:

- (1) Signed Curriculum Vitae (including education, employment and award records, the name of academic society, postal and E-mail addresses and full-face photograph)
- (2) List of research achievements (Please itemize papers with and without referees, books, invited talks, presentations at conferences, etc.)
- (3) Off-prints or photocopies of major papers and books (up to five papers or books). These major works should be marked in the list of achievements.
- (4) Description of previous research achievements, and the research plan (approximately 1000 words).
- (5) Description of previous educational experiences and the aspiration to teach and supervise students in research project, respectively (approximately 500 words).
- (6) Copies of Graduation certificates of undergraduate university and afterward.
- (7) Two letters of recommendation. Names, affiliations and E-mail addresses of the recommenders

Use A4-sized sheets for the above documents except for (3) and (6).

We will not distribute your private information to others and will duly discard the application forms after the selection procedure. By request, we will return the application forms via postal mail, in such a case, Envelope to be used to return all the application documents have to be included. (Postal address of the applicant should be clearly written on it.).

16. Selection Procedure:

- (1) 1st selection: by the submitted documents
- (2) 2nd selection: by the interview (scheduled in October 2014)

The selected applicants will have the interview at Ochanomizu University in Tokyo. Note that we do not cover the travel expenses for the interview. For the candidate who is living in abroad we can offer a SKYPE interview. The date and time of the interview will be informed by E-mail to the applicants who have passed the 1st selection. The final result of the selection will be informed by postal mail and/or E-mail to the applicants.

17. Deadline to submit the application documents:

All documents should reach us before 5 p.m. on October 24, 2014 (Japan time)

18. How to submit the application documents

The application documents may be sent by postal mail as hard copies
or by e-mail as a single pdf file.

Please write “Application for Lecture/assistant professor in Physics” in red
on the envelope or in E-mail subject. In the case of e-mail submission, please
use a password.

* Mailing address for the postal mail submission:

Sawako Hanyu

President

Ochanomizu University

2-1-1 Otsuka, Bunkyo-ku, Tokyo 112-8610, JAPAN.

*E-mail address for the submission:

query-leading-ocha@cc.ocha.ac.jp

19. Contact Person:

Professor Hazuki Furukawa

The Natural/Applied Sciences Division of the Research Organization,
Graduate School of Humanities and Sciences, Ochanomizu University

E-mail: query-leading-ocha@cc.ocha.ac.jp

Inquiries should be made in principle by E-mail.